

REPUBLIC OF NAMIBIA MINISTRY OF HOME AFFAIRS

DEPARTMENT OF CIVIC AFFAIRS

APPLICATION FOR TEMPORARY WORK OR STUDY PERMIT

DIRECTIVES:

This form must be completed in BLOCK Letters.
All items must be completed in detail. A mere dash is not acceptable.
Failure to complete in detail will cause unnecessary delay.
The completed form must be forwarded to the Under-Secretary, Department of Civic Affairs, Private bag 13200, Windhoek, Namibia. 1. 2. 3. 4.

PARTICULARS OF THE APPLICANT

1.	Surname:				
2.	Maiden Name (if applicable):				
3.	First Names (in full):				
4.	Particulars of birth:				
	(a) Date of birth:				
	(b) Place of birth:				
	(District) (Country)				
5.	Sex: FEMALE FEMALE				
6.	Marital status (Indicate by means of an "X" whatever is applicable and attach copy of marriage certificate)				
	Single Married Window/Windower Seperated Divorced				
	*If seperated, state whether divorce proceedings have been instituted and when final divorce is expected:				
	(Copy of document to be attached)				
7.	Identity number: (if available)				
8.	Passport or other travel document:				
	(a) Number: (b) Date of expiry				
	(c) Issuing Authority (attach document)				
	(d) Nationality:				
	(e) Immigration Permit Number?: (f) Date of issue:				
9.	Particulars of residence in Namibia (if any): (If not, copmlete paragraph 13)				
	(a) date of entry:				
	(b) Postal address in Namibia:				
	(c) Residential Address:				
	Telephone Number:				
	(d) If you are already working Namibia or on a visit, state number and date of your temporary residence permit:				
	(e) If you have no permit explain circumstances under which you find yourself in Namibia:				
10.	(a) If married, state full name of spouse (including maiden name, where applicable):				
	(b) Place and date of birth of spouse:				
	(c) Name and address of employer of spouse (if employed):				

	Full name and registered surname of each child	Date of birth	Place (district) of birth	Sex			

12.	Present permanent residential address of		side Namibia (if not accomp				
	Present address outside Namibia: (a) Residential:						
	(b) Postal:	Telep	hone number				
4	(a) Will your dependants accompany you (b) If not, state reason:	: YES	NO				
5.	Occupation of applicant:						
6. (Contemplated period of residence in Nam	uibia:					
7.]	Contemplated period of residence in Namibia: If purpose of entry is to accept employment state:						
(a) Nature of employment:						
-							
. г	Details of training and experience.						
. I	Details of training and experience:						
. I	Details of training and experience:a) School education	Fr					
. I	Details of training and experience: a) School education Primary School:	Fr	om	То			
. I	Details of training and experience:	Fr	om	То			
. I	Details of training and experience:	Fr	om	То			
(;	Details of training and experience:	Opies of relavant documents	to be attached)	То			
(;	Details of training and experience: a) School education Primary School: Secondary school: Highest Examination Passed: Major subjects: Higher education or special training (Converse of College, University or institution)	opies of relavant documents	to be attached)	То			
(1	Details of training and experience:	opies of relavant documents	to be attached)	То			
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(;	Details of training and experience:	opies of relavant documents fon attended:	to be attached)	То			
(t	Details of training and experience: a) School education Primary School: Secondary school: Highest Examination Passed: Major subjects: Higher education or special training (Continuous Name of College, University or institution Prescribe duration of course: Period attended: From: Major subjects: Degree, Diploma or Certificate obtained:	opies of relavant documents ion attended:	to be attached)	То			
(b)	Details of training and experience: a) School education Primary School: Secondary school: Highest Examination Passed: Major subjects: Higher education or special training (Convarience) Name of College, University or institution Prescribe duration of course: Period attended: From: Major subjects: Degree, Diploma or Certificate obtained:	opies of relavant documents ion attended:	to be attached)	То			

(d) Record of employment: (The details furnished must be in date order including periods of employment for the last 5 years)

(Submit documentary proof)

19.

20. 21.

22.

23. 24.

Name of Firm/Employer	Address where located	From	То	Nature of work
(e) Describe briefly your last du	ities:			
f) What is the trade or business	of your last employer?			
(g) What was your last monthly	salary or income per month? _			
(h) What amount of money will	you transfer to Namibia?			
(j) Do you receive a pension or	do you have a private income?	If so, please g	give details:	
(k) Language proficiency:				
(i) What is your mother tongue?				
(ii) What is your proficiency in	other languages (Answer YES	or NO)		
	Speak		Read	Write
(aa) English				_
(bb)				_
(cc)		_		_
(dd)				
f purpose of entry is to study, st	rate:			
a) Reason for study in Namibia	:	-		
b) Nature of course:				
c) Intended period of study:				
d) Name of educational institution	ion (attach copy of registration	certificate)		
Have you any time applied for a			YES	NO
and the second second second	permit to reside in Namibia?			
	permit to reside in Namibia? r refused entry into Namibia?		YES	NO
Have you ever been restricted, o	r refused entry into Namibia?		YES	NO
	r refused entry into Namibia?		YES	NO NO
Have you ever been restricted, of Have you ever been deported from	r refused entry into Namibia? om or ordered to leave Namibia			

25.	Particulars if the reply to one or more of the questions 20 to 24 is in the affirmative:
26.	If your spouse was born outside Namibia and resides in Namibia, state whether permanent residence has been granted to him/her or his/her parents and, if so give the number of residence permit:
27.	If you reside outside Namibia at the time of this application, a medical certificate from a doctor in that country to the effect that you are free from infectious disease and physically fit for the type of work which you will perform in Namibia, must be attached to this application.
28.	I clearly understand that if the application is approved, the work permit will not entitle me to reside permanently in Namibia and on expiration of the validity or the cancellation of the permit or the termination of my service or whenever the Ministry of Home Affairs so decides, I will leave the country forthwith. My employer or myself will be solely responsible for my accommodation. I realise that my spouse and children may not enter Namibia unless the acquire residence rights in Namibia
29.	I solemnly declare that I understand the aforesaid conditions and and that the information furnished in this form is true and correct.
SIG	NED at in the presence of the undersigned two
witn	esses on this day of 20
	SIGNATURE OF APPLICANT
	AS WITNESSES:
	1
	2

FOR OFFICIAL USE ONLY

Approved / Not Approved

Single / Multiple Entry



REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS

DEPARTMENT OF CIVIC AFFAIRS **IMMIGRATION CONTROL ACT, 1993** ADDITION FOR VISA

APPLICATION FOR VISA	File No:
(Sections 12 and 13 / Regulation 11)	B
(Sections 12 and 137 Regulation 11)	Date of Issue:
Surname:	Date of Expiry:
Maiden name (if applicant is or was a married woman):	
(FF	Remarks:
ITEMS 4 TO 10 TO BE COMPLETED BY INSERTING AN "X" IN THE APPROPRIATE BO	
Sex: Male Female	
Marital	
Status Never Married Married Divorced Widow/Widower	
Have you at any time applied for a permit to settle	
permanently in Namibia? Yes No	
Have you ever been restricted or refused entry to Namibia? Yes No	Signature:
Have you ever been deported or ordered to leave Namibia?	Date:
Have you over been convicted of any arime in any country?	
ies No	
Are you suffering from tuberculosis, or any other contagious lung disease; tra	achoma, or any other chronic eye infection,
frambesia, yaws, scabies or any other contagious bacterial or other skin disea	
leprosy or acquired immune deficiency syndrome virus (AIDS virus), or any	
If the reply to any one of the questions 6 to 19 is in the affirmative, attach ful	
Birth: (a) Date: (b) Place:	Country: uired by naturalization, state original citizenship
Passport: (a) Number (b) Place of issue:	
(a) Present residential address:	
(b) Telephone number: (Code:) No:	
Address and period of residence in country of which you are a permanent residence	
(a) Residential address:	
(b) Telephone number: (Code:) No:	
(c) Period:	
Occupation or profession:	
Firm, company, university, etc., to which you are attached or which you repre	sent:
(a) Name and address of employer:	
(b) Telephone number: (Code:) No:	
(c) Nature of husiness:	
(c) Nature of business: (d) If a student, name of university to which you are attached and the course p	pursued:
(c) Nature of business: (d) If a student, name of university to which you are attached and the course part of the course part	pursued:
(c) Nature of business: (d) If a student, name of university to which you are attached and the course pure in the course pure	pursued:
(c) Nature of business: (d) If a student, name of university to which you are attached and the course pure in the course pure	PLACE OF BIRTH
(c) Nature of business: (d) If a student, name of university to which you are attached and the course pure in the course pure	PLACE OF BIRTH

(N.B. Separate applications have to be completed in respect of your spouse or children over the age of 16 years and children travelling with their own passports.)

NOTE: COMPLETE ONLY PART A OR B

(A) HOLIDAY / BUSINESS / WORK / TRANSIT VISA

1. Inten	ded date and port of arrival in Namibia //hat is the purpose of your visit?			
(b) If	it is for business, explain in detail the	nature of business:		
(c) D 3. Place	es to be visited in Namibia (full address	ys, weeks or months): , including telephone number must b	pe provided):	
_				
(a) N	purpose of your visit is for medical tre	ill visit:		
(b) V	Who will pay your medical expenses and fee you are liable for the expenses and fee	es above state amount of funds avail	able:	
5. Prop	osed residential address in Namibia:			
	osed residential address in Namibia:	Telephone nu	mber:	
6. Nam	e and addresses of relatives in Namibia NAME AI	i: DDRESS AND TELEPHONE NUMBER	R RELATIONS	SHIP
(a) _			_	
(b) _	of last visit, if any to Namibia:			
8. Do y	of last visit, if any to Namibia: ou contribute professionally or otherwi	ise to publications, radio, television	or films? If so, please give d	letails:
9. (a) D	Pestination after leaving Namibia:			
(b) N	Mode of travel to destination:			
(c) I	ntended date and port of departure:, s you entry to that destination assured,	1 111 1		lence? (Proof to be
	nitted)			
10 Reas	sons for travelling through Namibia:			
10.100				
		(m) province 1		
		(B) RETURN VISA		
IMPOR	TANT			
An anni	icant has to:			
	uce his or her passport or travel docum	ent: and		
(ii) subn	nit proof of his or her right of residence	in Namibia if not endorsed in his or	her passport.	
1. (a) K	and of Permit and number:			
(b) I	Date of departure:			
(0) L	Apecica date of return.			
	culars of residence in Namibia: ATE OF FIRST ENTRY	PORT OF ENTRY	PERIODS OF RESIDE From	То
_				
3. Cour	ntries to which you will be travelling:			
(a)	(b)	(c)	(d)	
4. Purp	(b)ose of journey (explain fully):			
I solemn	ly declare that the above particulars given	by me are true in substance and in fact a	nd that I fully understand the	meaning thereof.
Date:	Signsture of the applicant will be	gnature:		



REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS DEPARTMENT OF CIVIC AFFAIRS

DEED OF SURETY	
WHEREAS (1)	
is an intended visitor/employee to Namibia and (1)	
may be repatriated or deported from Namibia by the Government of the Republic	of Namibia which may involve certain expenses and costs.
NOW THEREFORE, I	
(2)	
do hereby bind myself as surety and co-principal debtor to the said	
GOVERNMENT OF THE REPUBL	LIC OF NAMIBIA
(hereinafter called 'the Gov	vemment')
(a) of all expenses and costs to be incurred for the repatriation or deportation:	
(b) the care, treatment and maintenance of the said person by the Government as	nd/or a local authority and/or any other public body of
(1)	
and the amount thereof (not exceeding N\$) shall be the Government, and I hereby renounce all benefits arising out of the legal e and effect with which I acknowledge myself to be acquired.	in the sole discretion of the Ministry of Home Affairs on behalf o exceptions ordinis seu excussionis et divisions with the full force
I choose my domicilium citande et executandi for all purposes of and in conne	
SIGNED AT this	
	(Signature)
AS WITNESSES:	
1	REVENUE STAMP
	(3)

- (1) Full name of visitor/employee, in block letters
 (2) Full name of employer, guardian, relative or bank giving surety, in block letters.
 (3) Under item 20 of the first Schedule of Act 77 of 1968 5c for every N\$100 or part thereof.



REPUBLIC OF NAMIBIA

MINISTRY OF HOME AFFAIRS

DEPARTMENT OF CIVIC AFFAIRS RADIOLOGICAL REPORT

- (1) A radiological report of the chest is required in respect of every prospective immigrant 12 years of age and over.
- (2) The radiologist must insert the names of the prospective immigrants examined by him in the space provided for that purpose on the form. Unused spaces must be crossed out.
- (3) A separate report is required in respect of every applicant suffering or suspected to be suffering from tuberculosis.

I hereby certify that I have radiologically examined the chest(s) of the following person(s) and that I could find no signs of active pulmonary tuberculosis.

Name: (1)	
(0)	
	Official stamp and address of Radiologist/Hospital:
Radiologist	
Date:	



REPUBLIC OF NAMIBIA MINISTRY OF HOME AFFAIRS DEPARTMENT OF CIVIC AFFAIRS MEDICAL CERTIFICATE

CONDITIONS OF A RECURRENT NATURE

Although the person(s) may be generally in a good state of health at the time of the examination, it would be appreciated if the medical officer/practitioner could furnish details of any disease, condition or defect the person(s) has/have suffered and which might recur.

I hereby certify that I have examine the following person(s) and find him/her (a) not mentally disordered* or physically defective in any way; (b) not suffering from leprosy, veneral disease, trachoma, tuberculosis or other infection or contagious deseases; (c) generally in a good state of health; except for the following defects observed: Name of person(s) (Please type or print) Signature of medical officer/practitioner Int. Code * " Mental disorders" includes the following: 290-299 All psychoses 300 Neurosis 301 Persoality disorders 303-304 Addictions 308 Behaviour disturbances of childhood 310-315 All forms of mental retardation

Epilepsy and all other forms of degeneration of the central nervous system.

320-349